

# Executive Director, Hillel BC

Hillel BC Society is searching for an Executive Director effective June 15, 2020.

Hillel BC is a dynamic organization whose mission is to support Jewish student life on university and college campuses across Metro Vancouver and in Victoria, BC. The organization’s base of operations is in a central location on the University of British Columbia (UBC) campus in a new and modern facility.

The organization seeks an energetic, engaging, and collaborative Executive Director to:

* lead a small team of approximately seven staff;
* develop and cultivate key relationships on campus, including administration, faculty, and staff
* support efforts to engage and foster leadership development opportunities for young adults
* enhance Hillel’s support base, including donors, through fundraising and other activities
* work with community leaders representing a broad spectrum of organizations
* work collaboratively with a Board of Directors to fulfill the organization’s mission

Consideration of exceptional candidates with diverse professional experience may include: business leaders, rabbis, teachers, and Jewish professionals.

*We want someone who excels at:*

* Developing and implementing a vision that supports and guides the organization’s mission.
* Fundraising. You must have a solid track record of fundraising (and developing other revenue sources) and be able to foster and develop solid relationships with major donors in the Jewish community
* Engaging and inspiring others, including students, staff and donors
* Hiring and retaining competent, qualified staff, through feedback, mentorship and professional development opportunities. We have a great team currently in place.
* Embracing diversity and inclusion while ensuring that Hillel BC remains a safe place for collaboration and collegial debate on issues of importance to Jewish students and the wider community.



*Responsibilities include:*

* Vision, leadership, planning and implementation
* Financial resource development and management
* Campus and community relations
* Supervision and human resources management
* Board Governance: Report to and work closely with the Board of Directors to seek their involvement in policy decisions, visioning, fundraising and to increase the overall visibility of the organization

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*Personal Qualifications:*

* A bachelor’s degree and 4+ years of professional work experience, at least 2 in a senior management position with demonstrated responsibilities covering human resources
* Ability to relate well to University age students both undergraduate and post graduate.
* Fundraising and financial management.
* Strong organizational, administrative and communication skills
* Previous experience at a Jewish not-for-profit organization is a plus
* Excellent interpersonal skills, including the ability to manage staff and stakeholders with divergent agendas
* Team-oriented with leadership skills, a strong work ethic, a high degree of integrity and a commitment to transparency.

Hillel BC offers a competitive salary and benefits package.

# To Apply:

Please submit your resume and cover letter to ithau@orbitinc.net by November 28, 2019.

PLEASE NOTE: Applicants should include a cover letter and resume in one document when applying for this position. Please attach the document as a Word or PDF file.

We thank all applicants for their interest. Please note that only shortlisted candidates will be contacted for an interview.